



parkscanada.gc.ca

Information

Organization name

Legal status

Address

Phone

E-mail

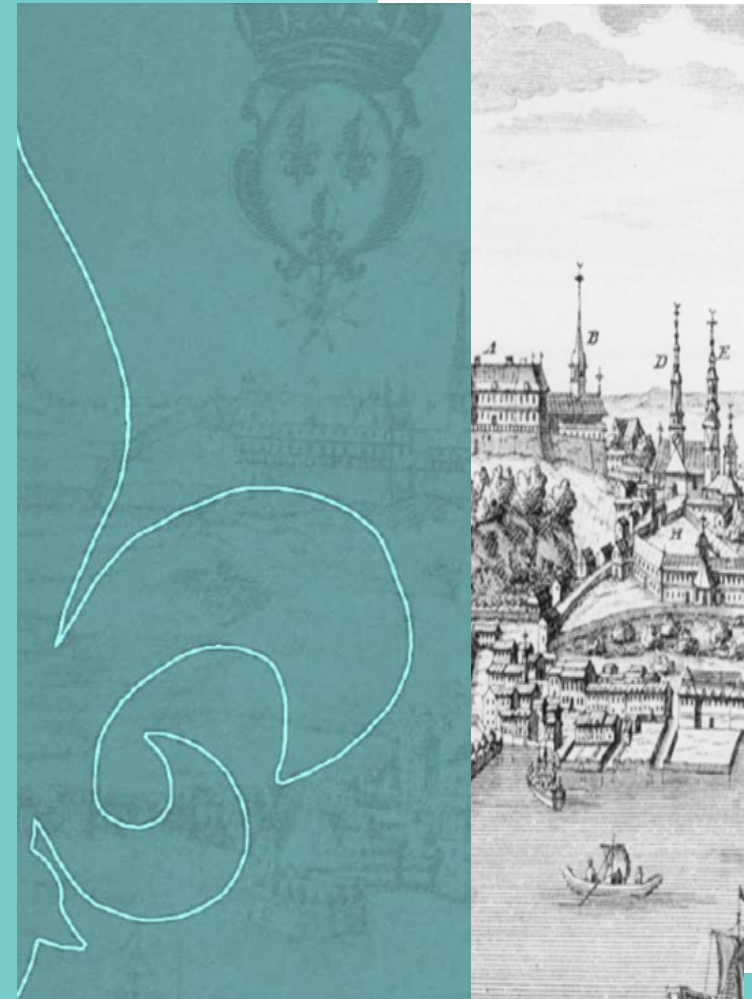
Website

Contact person

Request to use a site

Parks Canada

present past.



Parcs
Canada

Parks
Canada

Canada

Name of the event:

-

Date(s):

-

Schedule:

Set-up -

Event -

Teardown -

Requested site(s):

-

Targeted clientele:

-

Accompanying documents

- Map of the facilities
- Postering, signage and sponsorship plans
- Safety plan
- Equipment list
- Other relevant information (electricity, washrooms, food and/or alcoholic beverage service, etc.)

Description and programming

-

Contact us

Parks Canada

2 D'Auteuil

Québec, QC G1R 5C2

418-648-7016, #2

Send your request

30 days before the event date to:

info.fortifications@pc.gc.ca

Terms

Requests will be processed in the two weeks following their reception at info.fortifications@pc.gc.ca. For requests to be approved, certain conditions apply and these can vary according to the type of request. For each rental, a lease or special activity permit will be issued.

Conditions

- The request (including a duly completed form and the required accompanying documents) must be submitted at least 30 days before the event date. Parks Canada reserves the right to refuse requests that do not meet this deadline.
- According to the risks inherent to the request and the required facilities, a security deposit may be required to guarantee the rented grounds and equipment be returned in a satisfactory state. The security deposit may be made via certified cheque or bank draft. If a full inspection of the facilities shows no damage, the security deposit will be refunded in full by direct deposit. A duly completed direct deposit form is therefore required. It must include bank information, GST or organization number and the signature of your accounts director.
- According to the type of request, rental fees are required. You will receive a breakdown of the costs as soon as your request has been accepted. These fees must be paid by certified cheque or bank draft upon signing the lease/special activity permit.
- Processing fees of \$ 98.10 (taxes included) are required upon acceptance of the request. Please note that these charges are not refundable and may be modified without notice.
- A proof of liability insurance (2 million dollar minimum) is required for the full rental period **before** signing the lease/special activity permit.