



PLEASE USE THIS WORKSHEET FOR CATEGORY 1 PROJECTS ONLY

NAME OF HERITAGE PLACE:
PROJECT TITLE:
PREPARED BY:

CATEGORY 1 - PREPARATORY ASSISTANCE PROJECT BUDGET

Funding Overview

Proposed and Secured Private and Public Sources of funding for the project: please list all sources of funding for the proposed project. For further information, refer to Section 5.3 in the Program Guidelines. Please ensure that the amounts, in cash and in-kind, are identical to the amounts indicated in the attached letters of support.

Anticipated Funding Sources / Revenue		Non-Secured / Proposed Funding (\$)	Secured Funding (\$) <i>attach proof</i>	In-kind (\$) <i>Max. 25% of costs</i>	COMMENTS
Applicant's Contribution	<i>Please specify</i>				
Government / Public Sector Support	Federal	Parks Canada (<i>requested, max \$10,000</i>) <i>Please specify</i>	N/A	N/A	
	Province/ Territory	<i>Please specify</i>			
	Municipal / Local authority	<i>Please specify</i>			
Private Sector Support	<i>Please specify</i>				
Other	<i>Please specify</i>				
SUB-TOTAL		\$ -	\$ -	\$ -	

TOTAL REVENUES (proposed + secured + in-kind)	\$ -
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Project Funding Shortfall (if applicable)	
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Estimate of Project Costs

Using the budget categories provided below, please provide a budget breakdown for the proposed project using indicative or class C estimates (prepared within the last 12 months). *Expenses should include taxes (minus GST/HST Rebate) and contingencies. Please ensure to include, where appropriate, contingency fees for planned services under individual expenditure categories.

When identifying in-kind expenses, it is the responsibility of the applicant to establish that the rates used are based on prevailing industry standards. Applicants must specify and explain the method of calculation used (i.e., volunteer hours at the market rate). In-kind expenses cannot exceed 25% of total eligible project expenses and cannot include ineligible expenses. For further information, refer to Section 5.4 in the Program Guidelines.

ELIGIBLE PROFESSIONAL AND TECHNICAL SERVICES FEES

Cost Type	Eligible Costs (\$)	In-Kind Costs (\$)	Total Costs (\$)	COMMENTS
Archaeology			\$ -	
Architecture			\$ -	
Engineering			\$ -	
Environmental Assessment			\$ -	
Fire safety plans			\$ -	
Historical research			\$ -	
Interpretative plans			\$ -	
Legal services			\$ -	
Preparation of a CIS			\$ -	
Technical drawings/photography			\$ -	
Other (specify)			\$ -	
SUB-TOTAL	\$ -	\$ -	\$ -	

	Eligible Costs (\$)	In-Kind Costs (\$)	Total Project Costs (\$)
TOTAL Preparatory assistance	\$ -	\$ -	\$ -



PLEASE USE THIS WORKSHEET FOR CATEGORY 2 PROJECTS ONLY

NAME OF HERITAGE PLACE:
PROJECT TITLE:
PREPARED BY:

CATEGORY 2 - CONSERVATION PROJECT BUDGET

Funding Overview

Proposed and Secured Private and Public Sources of funding for the project: please list all sources of funding for the proposed project. For further information, refer to Section 5.3 in the Program Guidelines. Please ensure that the amounts, in cash and in-kind, are identical to the amounts indicated in the attached letters of support.

Anticipated Funding Sources / Revenue		Non-Secured / Proposed Funding (\$)	Secured Funding (\$) <i>attach proof</i>	In-kind (\$) <i>Max. 25% of costs</i>	COMMENTS
Applicant's Contribution	<i>Please specify</i>				
Government / Public Sector Support	Federal	Parks Canada <i>(requested, max \$100,000)</i> <i>Please specify</i>	N/A	N/A	
	Province/ Territory	<i>Please specify</i>			
	Municipal / Local authority	<i>Please specify</i>			
Private Sector Support	<i>Please specify</i>				
Other	<i>Please specify</i>				
SUB-TOTAL		\$ -	\$ -	\$ -	
TOTAL REVENUES (proposed + secured + in-kind)		\$ -			
Project Funding Shortfall (if applicable)		-			

Estimate of Project Costs

Using the budget categories provided below, please provide a budget breakdown for the proposed project using indicative or class C estimates (prepared within the last 12 months). *Expenses should include taxes (minus GST/HST Rebate) and contingencies. Please ensure to include, where appropriate, contingency fees for construction materials and planned services under individual expenditure categories.

When identifying in-kind expenses, it is the responsibility of the applicant to establish that the rates used are based on prevailing industry standards. Applicants must specify and explain the method of calculation used (i.e., volunteer hours at the market rate). In-kind expenses cannot exceed 25% of total eligible project expenses and cannot include ineligible expenses. For further information, refer to Section 5.4 in the Program Guidelines.

COST TYPE	ELIGIBLE COSTS	IN-KIND COSTS	TOTAL COSTS	COMMENTS (identify the detailed project description block number, whenever possible)	
ELIGIBLE PROFESSIONAL AND TECHNICAL SERVICES FEES					
Professional services fees	Archaeology		\$ -		
	Architecture		\$ -		
	Engineering		\$ -		
	Heritage conservation specialist		\$ -		
	Project management		\$ -		
	Site surveying		\$ -		
	Environmental Assessment		\$ -		
	Conservation planning		\$ -		
	Condition assessment		\$ -		
	Historical research		\$ -		
	Legal services		\$ -		
	Payments	Financing and feasibility fees		\$ -	
	Permits	<i>(please list permits)</i>		\$ -	
SUB-TOTAL		\$ -	\$ -		
ELIGIBLE CONSTRUCTION COSTS (MATERIALS AND LABOUR) <i>(includes related shipping & transportation, taxes less applicable credits)</i>					
Related work	Equipment including scaffolding		\$ -		
	Selective demolition, removal or dismantling of a part of the site that is specifically required for the planned conservation work		\$ -		
	Testing (paint, masonry, mortar)		\$ -		
Foundation	Foundation walls		\$ -		
	Underpinning/Shoring		\$ -		
	Drainage		\$ -		
Structural components	Exterior cladding (identify type)		\$ -		
	Roofing		\$ -		
	Flashing; attic/roof vents		\$ -		
Envelope	Elements such as turrets, pinnacles, lanterns, spires, roof fences (please specify)		\$ -		
	Chimneys		\$ -		
	Entrances, porches and balconies		\$ -		
Doors and windows	Doors and storefronts		\$ -		
	Windows		\$ -		
	Storm windows; shutters		\$ -		
Insulation	Stained glass		\$ -		
	Flooring		\$ -		
	Walls		\$ -		
Interior components	Ceilings		\$ -		
	Painting		\$ -		
	Stairways (including emergency exits and fire escapes)		\$ -		
	Moldings and millwork		\$ -		
	Interior signage attached to the building		\$ -		
	Built-in fixtures		\$ -		
Site work	Walkways and pavements		\$ -		
	Signage attached to the building		\$ -		
	Landscaping costs if related to character-defining elements of the site, such as historic fences and gates		\$ -		
Accessibility		\$ -			
Communications	Communication/security systems		\$ -		
	Plumbing systems		\$ -		
Mechanical and electrical systems	Sanitary fixtures		\$ -		
	Sewer and septic systems		\$ -		
	Component of existing heating system		\$ -		
	Component of existing air conditioning or ventilation system		\$ -		
Mechanical and electrical systems	Interior lighting		\$ -		
	Exterior lighting attached to the building		\$ -		
Fire safety	Fire detection and suppression systems		\$ -		
Project close-out	Operating and Maintenance manual (including record drawings)		\$ -		
	Final site and building clean-up		\$ -		
SUB TOTAL		\$ -	\$ -		
ELIGIBLE OVERHEAD EXPENSES					
Project (or corporate) overhead expenses allocated to the rehabilitation project up to 10% of total eligible project costs					
SUB TOTAL		\$ -	\$ -		
OTHER					
To be discussed with the Program Office prior to submission of application, add lines as necessary					
SUB TOTAL		\$ -	\$ -		
		ELIGIBLE COSTS	IN-KIND COSTS	TOTAL PROJECT COSTS	
TOTAL Conservation Project		\$ -	\$ -	\$ -	



PLEASE USE THIS WORKSHEET FOR CATEGORY 3 PROJECTS ONLY

NAME OF HERITAGE PLACE:
PROJECT TITLE:
PREPARED BY:

CATEGORY 3 - PRESENTATION PROJECT BUDGET

Funding Overview

Proposed and Secured Private and Public Sources of funding for the project: please list all sources of funding for the proposed project. For further information, refer to Section 5.3 in the Program Guidelines. Please ensure that the amounts, in cash and in-kind, are identical to the amounts indicated in the attached letters of support.

Anticipated Funding Sources / Revenue		Non-Secured / Proposed Funding (\$)	Secured Funding (\$) <i>attach proof</i>	In-kind (\$) <i>Max. 25% of costs</i>	COMMENTS
Applicant's Contribution	<i>Please specify</i>				
Government / Public Sector Support	Federal	Parks Canada <i>(requested, max \$10,000)</i> <i>Please specify</i>	N/A	N/A	
	Province/ Territory	<i>Please specify</i>			
	Municipal / Local authority	<i>Please specify</i>			
Private Sector Support	<i>Please specify</i>				
Other	<i>Please specify</i>				
SUB-TOTAL		\$ -	\$ -	\$ -	
TOTAL REVENUES (proposed + secured + in-kind)		\$ -			
Project Funding Shortfall (if applicable)					

Estimate of Project Costs

Using the budget categories provided below, please provide a budget breakdown for the proposed project using indicative or class C estimates (prepared within the last 12 months). Expenses should include taxes (minus GST/HST Rebate) and contingencies. Please ensure to include, where appropriate, contingency fees for planned services under individual expenditure categories.

When identifying in-kind expenses, is the responsibility of the applicant to establish that the rates used are based on prevailing industry standards. Applicants must specify and explain the method of calculation used (i.e., volunteer hours at the market rate). In-kind expenses cannot exceed 25% of total eligible project expenses and cannot include ineligible expenses. For further information, refer to Section 5.4 in the Program Guidelines.

COST TYPE	ELIGIBLE COSTS	IN-KIND COSTS	TOTAL COSTS	COMMENTS (identify the detailed project description block number, whenever possible)
ELIGIBLE PROFESSIONAL AND TECHNICAL SERVICES FEES				
Professional services fees	Architecture		\$ -	
	Design		\$ -	
	Graphic Design		\$ -	
	Engineering		\$ -	
	Heritage conservation specialist		\$ -	
	Project management		\$ -	
	Conservation planning		\$ -	
	Condition assessment		\$ -	
	Historical research		\$ -	
	Translation		\$ -	
Legal services		\$ -		
Payments	Financing and feasibility fees		\$ -	
Permits	<i>(please list permits)</i>		\$ -	
SUB-TOTAL		\$ -	\$ -	\$ -
ELIGIBLE COSTS (MATERIALS AND LABOUR) <i>(includes related shipping & transportation, taxes less applicable credits)</i>				
Costs to support presentation activities				
Costs to support on-site presentation media	Brochures		\$ -	
	Panels		\$ -	
	Models		\$ -	
	Audio-visual productions		\$ -	
	Interactive CDs		\$ -	
Cost to support new presentation programs	Publications		\$ -	
	Costumes		\$ -	
Cost for outreach education projects	Scripts		\$ -	
	Educational school kits, curriculum materials, additions to information on existing website		\$ -	
Costs for replication of historic objects			\$ -	
SUB TOTAL		\$ -	\$ -	\$ -
ELIGIBLE OVERHEAD EXPENSES				
Project (or corporate) overhead expenses allocated to the rehabilitation project up to 10% of total eligible project costs				
SUB TOTAL		\$ -	\$ -	\$ -
OTHER				
To be discussed with the Program Office prior to submission of application, add lines as necessary				
SUB TOTAL		\$ -	\$ -	\$ -
TOTAL Presentation Project		\$ -	\$ -	\$ -